

SCORING GUIDES

SECTION A

SCORING GUIDE – ITEM 1

Competency (Basis of assessment)	Code	Evidence: Skill/ability exhibited/Score	WEIGHTS
Provides a focused introduction	FP ₁ (1)	Produces a focused introduction that clearly identifies Sarah’s business challenges and the need for ICT.	01
		No response or irrelevant introduction.	00
Advises Sarah on appropriate ICT tools to manage and analyze her poultry farm records	DS ₁ (4)	Identifies and explains 5 or more ICT tools/software appropriate for farm management (e.g., Computer, Spreadsheet Software, Database, Mobile Apps, Printer). <i>More than Sufficient</i>	04
	DS ₁ (3)	Identifies and explains 3–4 appropriate tools/software. Sufficient	03
	DS ₁ (2)	Identifies and explains 1–2 tools/software. Less Than Sufficient	02
	DS ₁ (1)	Identifies only 1 tool/software. Basic	01
Explains how Sarah can back up her data to avoid future loss or damage	EM ₄	Identifies and explains 5 or more backup strategies (e.g., cloud storage, external storage, encryption, file naming, scheduled backups). <i>More than Sufficient</i>	04
	EM ₃	Identifies and explains 3–4 strategies. Sufficient	03
	EM ₂	Identifies and explains 1–2 strategies. Less Than Sufficient	02
	EM ₁	Mentions 1 strategy without explanation. Basic	01
Conclusion	FP ₁ (2)	Provides a relevant conclusion with solution/judgment/recommendation.	01
		No conclusion or irrelevant statement.	00
Format of presentation	FP ₁ (3)	A formal document (e.g., structured write-up, report, letter, etc.).	01
		Not formally presented or disorganized.	00

✓ **MAXIMUM WEIGHTS: 11 MARKS**

SECTION B – PART I

SCORING GUIDE – ITEM 2

Competency (Basis of assessment)	Code	Evidence: Skill/ability exhibited/ Score	WEIGHTS
Provides a focused introduction	FP ₂ (1)	Produces a focused introduction that highlights student misuse of ICTs and sets the stage for an awareness campaign.	01
		No response or irrelevant introduction.	00
Explains the consequences of excessive ICT use	EC ₂ (5)	Identifies and explains 5 or more consequences (cq) across at least 3 categories (e.g., health issues, academic decline, behavioral or privacy concerns). <i>More than Sufficient</i>	05
	EC ₂ (3)	Identifies and explains 3–4 consequences (cq) across 2–3 categories. Sufficient	03
	EC ₂ (1)	Identifies and explains 1–2 consequences. (cq) Basic	01
		No response.	00
Provides guidelines or measures for responsible and ethical ICT use	PM ₂ (6)	Identifies and explains 6 or more measures (mt) addressing safe, ethical, and balanced use of ICT tools.	06
	PM ₂ (5)	Identifies and explains 4–5 measures (mt) .	05
	PM ₂ (2)	Identifies and explains 2–3 measures (mt) .	02
	PM ₂ (1)	Mentions 1-2 measure (mt) only.	01
		No response.	00
Conclusion	FP ₂ (2)	Provides a relevant conclusion (e.g., benefits of responsible ICT use or summary of campaign goals).	01
		No conclusion or irrelevant summary.	00
Format of presentation	FP ₂ (3)	Presented in a formal structure (e.g., awareness guide, structured write-up, or formal talk script).	01
		Not formally presented or poorly organized.	00

✓ **MAXIMUM WEIGHTS: 14 MARKS**

SECTION B – PART I

SCORING GUIDE – ITEM 3

Competency (Basis of assessment)	Code	Evidence: Skill/ability exhibited/ Score	WEIGHTS
Provides a focused introduction	FP ₂ (1)	Produces a focused introduction highlighting the importance of safe hardware setup and maintenance in school settings.	01
Describes the likely causes of hardware damage and precautions learners and the school should take	EC ₂ (5)	Identifies and explains 5 or more possible causes (cq) and suggests practical precautions (mt). <i>More than Sufficient</i>	05
	EC ₂ (3)	Identifies and explains 3–4 causes (cq) and precautions (mt). Sufficient	03
	EC ₂ (1)	Identifies and explains 1–2 causes (cq) and precautions (mt). Basic	01
Describe how the school can manage and safely dispose of damaged or obsolete ICT equipment stored in the lab or other offices	PM ₂ (6)	Identifies and explains 6 or more management strategies (m), stakeholders (sh), and role played (r). <i>6m,6sh,6r</i> <i>More than Sufficient</i>	06
	PM ₂ (5)	Identifies and explains 4–5 management strategies (m), stakeholders (sh), and role played (r). <i>4-5m,4-5sh,4-5r</i> Sufficient	05
	PM ₂ (2)	Identifies and explains 2–3 management strategies (m), stakeholders (sh), and role played (r). <i>2-3m,2-3sh,2-3r</i> Less than Sufficient	02
	PM ₂ (1)	Identifies and explains 1–2 management strategies (m), stakeholders (sh), and role played (r). <i>1-2m,1-2sh,1-2r</i> Basic	01
Conclusion	FP ₂ (2)	Provides a relevant conclusion (e.g., improved safety, prevention of future loss, proactive maintenance culture).	01
		No conclusion or irrelevant statement.	00
Format of presentation	FP ₂ (3)	A formal document (e.g., structured report, letter, or write-up).	01

✓ MAXIMUM WEIGHTS: 14 MARKS

SECTION B – PART II

SCORING GUIDE – ITEM 4

Competency (Basis of assessment)	Code	Evidence: Skill/ability exhibited/ Score	WEIGHTS
Describes the procedure Joel should follow to register, prepare for, and participate in the online quiz	DP ₃ (6)	Identifies 6 or more relevant steps (p) with appropriate ICT tools (t) (e.g., using a browser to access the website, filling forms, receiving login credentials, checking internet connectivity, submitting the quiz). <i>More than Sufficient</i>	06
	DP ₃ (3)	Identifies 4–5 relevant steps (p) with tools (t) . <i>Sufficient</i>	03
	DP ₃ (1)	Identifies 2–3 relevant steps (p) . <i>Basic</i>	01
		No response.	00
Follows a logical flow	FL ₃ (3)	Presents steps in a complete logical sequence from registration to quiz submission.	03
	FL ₃ (2)	Presents steps in a partial or incomplete sequence .	02
		No logical flow.	00
Conclusion	CN ₃ (1)	Provides a relevant conclusion (e.g., highlights benefits of preparedness and confidence in online platforms).	01
		No conclusion or irrelevant.	00

✓ **MAXIMUM WEIGHTS: 10 MARKS**

SECTION B – PART II

SCORING GUIDE – ITEM 5

Competency (Basis of assessment)	Code	Evidence: Skill/ability exhibited/Score	WEIGHTS
Describes a step-by-step procedure to digitize and submit the proposal	DP ₃ (6)	Identifies 6 or more relevant steps with necessary ICT tools (e.g., typing, converting to PDF, scanning, uploading to platform). <i>More than Sufficient</i>	06
	DP ₃ (3)	Identifies 4–5 relevant steps with tools. Sufficient	03
	DP ₃ (1)	Identifies 2–3 relevant steps. Basic	01
		No response.	00
Follows a logical flow	FL ₃ (3)	Presents steps in a complete logical sequence from typing to submission.	03
	FL ₃ (2)	Presents steps in a partial or incomplete sequence .	02
		No logical flow.	00
Conclusion	CN ₃ (1)	Provides a relevant conclusion (e.g., emphasizes the importance of using ICT for timely submissions).	01
		No conclusion or irrelevant summary.	00

✓ **MAXIMUM WEIGHTS: 10 MARKS**