



MINUTES OF THE PRE-BID MEETING HELD ON JANUARY 23 2024 AND JANUARY 24 2024 FOR THE CONSTRUCTION OF ROADS, FOOTPATHS, STORM WATER DRAINAGE, PUBLIC LIGHTING, WATER & SANITATION, AND SOCIAL AMENITIES WORKS FOR MAKONGENI, SHAURI YAKO, SOFIA, AND A THOUSAND STREET HOMABAY COUNTY SETTLEMENTS' INFRASTRUCTURE IMPROVEMENT WORKS IN ONE (1) CONTRACT [PHASE 1]

RFB NO. KE-HOMABAY COUNT-400642–CW-RFB

DAY 1: TUESDAY 23RD JANUARY 2024

PROJECT SITES: MAKONGENI, SHAURI YAKO SOFIA AND A THOUSAND STREET

Bidders/Representatives and the Employers representatives assembled at the County Headquarters' at 10.15 am before proceeding to the 1st project site, Makongeni Settlement area

Members present

- | | |
|--------------------|--|
| 1. Brian Mbala | H Young &Co (EA) Ltd |
| 2. Jordan Yuan | Jiangxi Water and Hydropower Construction Group Co. Limited |
| 3. Wan Yong Heng | China Jiangxi International Economic and Technica Coperation Co. Ltd |
| 4. Desmond Owiti | Decotec Enterprises Ltd |
| 5. Eugene Odhiambo | Richpam Company Limited |
| 6. Jude Lyodzigen | H Young &Co (EA) Ltd |
| 7. Erick Ondiek | Anedis Enterprises |
| 8. Henry Calvin | Gekluc Construction Company Limited |
| 9. Xiong Jiahua | Nanchang Foreign Engineering Company |
| 10. Vundi Mbwika | Changjian Construction Group Company |
| 11. Hillary Obonyo | Six Eleven Energy and Construction Limited |
| 12. Kelvin Otieno | Sevinan Road and Bridge Construction Limited |
| 13. John Owuor | Sevinan Road and Bridge Construction Limited |
| 14. Rose Kweyu | Waaso Construction |
| 15. Owade Jeffry | Pinnie Agency Ltd |
| 16. Saidi Rajab | Derow Construction Co.Limited |
| 17. Owuor Shadrack | High Point Company Limited (L |
| 18. Elija Kalama | Fexty Investment Ltd |
| 19. Yousouf Salim | Gesima Works and Services Limited |
| 20. Idris Wanjala | Earth Construction Limited |

21. Naftally Ochieng	Unicom Builders Limited
22. Winter	Decotec Enterprises Ltd
23. Isaac Wanjala	Centerline Logistics Limited
24. Charles Obondo;	Chief Officer, Housing and Urban Development, HBCG
25. Eng. Bernad Nyobange	Chief officer Roads, Transport and Infrastructure, HBCG
26. Peter Odiango	Director of Procurement and Supplies Management HBCG
27. Wickliff Ogutu	Public Communications Officer, HBCG
28. Renus Ogogo	Surveyor HBCG
29. Marceline Olala	Water Engineer HBCG
30. Chrispine Tot	Electrical Engineer , HBCG
31. Eng. Elly Abongo	Roads Engineer, HBCG
32. Agnes Abade	Procurement Officer HBCG

**MINUTE NO 01/A/HBC/ KE-HOMABAY COUNTY-400642-CW-
RFB/MAKONGENI/PRELIMINARY/2023/2024**

The Chairperson called the meeting to order at 10.25 a.m and started with a word of prayer from Mrs Agnes Abade followed with brief introductions among the members present.

The Director of procurement then took the prospective bidders through a summary of the bid document and made the following points.

1. The bid document used is hybrid document incorporating both the buyer and the donor conditions and requirements, where there is conflict between the buyer conditions or requirements and the donor conditions, the donor conditions shall prevail
2. The bid is a single envelope contract where there will only be one winner for the six informal settlement areas.
3. The bid document consists of four volumes, volumes 1, 2 and 4 can be accessed through PPIP and County website. Volume 3 could not be uploaded in the PPIP and Prospective bidders were advised through a notice posted on the PPIP to access Volume 3 of the bid document through the County website.
4. The bid shall be submitted manually in the manner and time prescribed in the bid document.
5. The bid is to be submitted with one original hard copy, two other hard copies and a soft copy
6. The submitted bid should be accompanied by bid security of Ksh 30,000,000.00
7. The winning bidder will be required to sign Beneficial Ownership Declaration Form
8. The bid will be evaluated in 3 stages:
 - (I) Preliminary evaluation to determine the bidder's eligibility to bid
 - (II) Technical evaluation which determines the responsiveness of a bid to technical requirements as outlined in the bid document

- (III) Financial evaluation to determine bidders' financial capability to carry out the project.
9. Intention to award will be sent to the bidder with the **lowest evaluated bid** and most responsive to the evaluation criteria set out in the bid document a copy of which will be sent to the unsuccessful bidders notifying them of the outcome of the bid process.
10. The successful bidder will be able to access 20% advance payment of the bid sum after meeting the conditions attached to issuance of Advance Payment.

After the presentation by the Director, the chief Officer of Housing and urban Development and the Project Engineer who were the facilitators of the exercise gave a brief overview of the scope of work of the project which mainly consisted of;

- Road works
- Drainage Works
- High Mast Solar Light
- Water and Sanitation
- Street Lighting

MINUTE NO 01/B/HBC/ KE-HOMABAY COUNTY-400642–CW-RFB /MAKONGENI/SITE INSPECTION/2023/2024

The team made an extensive inspection of the designated project sites, verifying the status, and the location of the works.

MINUTE NO 01/C/HBC/ KE-HOMABAY COUNTY-400642–CW-RFB /MAKONGENI/MATTERS ARISING/2023/2024

- There was a question of possibility of a foreign company registered in the mother country with Kenyan shareholders participating in the bidding process
Response : This is a National open bid therefore the Kenyan laws and Regulations governing foreign firms participation in the local bidding process and the required percentage of local shareholding in the company shall apply unless the financier states otherwise.
- There was a question of the prospective bidders accessing the Engineers estimated cost for the project.
Response; Though our procurement regulations allows us to avail Engineers cost estimate to the prospective bidders, in this case the financier has not indicated that the same applies to this bid therefore the procuring entity is reluctant to avail the Engineers estimate.
- A question was asked If there will be challenges in accessing the project sites as there were apparent encroachment on the road reserve
Response; During public participation, people were made aware of the repercussions of the project and the people who have encroached have been given notices to vacate. The procuring entity expects no challenges in accessing the sites by the time the project commences.
- There was a question if there are waterlines passing through the designated roads

Response; There are waterlines passing through the designated roads and provisions should be made where none exists. (HOMAWASCO to help with the identification of the waterlines)

There being no further concerns the Makongeni Pre-bid meeting ended at 12.10 and the team proceeded to Shauri Yako settlement area.

MINUTE NO 02/A/HBC/ KE-HOMABAY COUNT-400642–CW-RFB /SHAURI YAKO/PRELIMINARY/2023/2024

The members converged at the Drainage site at 12.20 p.m. The exercise facilitators took the prospective bidders through the scope of work to be done in shauri yako which mainly consisted of;

- Drainage works
- Vending platforms
- Road works
- Ablution block
- High Mast Solar Light
- Solar street Lights
- Greening and Land scapping works

MINUTE NO 02/B/HBC/ KE-HOMABAY COUNT-400642–CW-RFB /SHAURI YAKO/SITE INSPECTION OF THE SITES/2023/2024

The team made an extensive inspection of the designated project sites, verifying the status, and the location of the works.

MINUTE NO 02/C/HBC/ KE-HOMABAY COUNT-400642–CW-RFB /SHAURI YAKO/MATTERS ARISING//2023/2024

There were no questions raised by the end of the inspection.

There being no concerns, Shauri Yako pre-bid meeting ended at 1.30 p.m and the team proceeded to Sofia settlement area.

MINUTE NO 03/A/HBC/ KE-HOMABAY COUNT-400642–CW-RFB/SOFIA/PRELIMINARY/2023/2024

The members converged near Raila Odinga Stadium in Sofia at 1.35 p.m . The exercise facilitators gave brief overview of the scope of work to be done in Sofia which mostly consisted of;

- Road works
- High Mast Solar Light

MINUTE NO 03/B/HBC/ KE-HOMABAY COUNT-400642–CW-RFB/SOFIA/INSPECTION OF THE SITES/2023/2024

The team made an extensive inspection of the designated project sites, verifying the status, and the location of the works.

MINUTE NO 03/C/HBC/ KE-HOMABAY COUNT-400642–CW-RFB/SOFIA/MATTERS ARISING/2023/2024

There were no questions raised by the end of the inspection.

There being no concerns, Sofia pre-bid meeting ended at 2.45 p.m. the team took a 30 minute lunch break before converging at the County Headquarters' at 3.15 p.m and left for a Thousand street in Oyugis town.

MINUTE NO 04/A/HBC/ KE-HOMABAY COUNT-400642–CW-RFB/A THOUSAND STREET/PRELIMINARY 2023/2024

The members converged at a thousand street at 4.00 p.m . The exercise facilitators took the prospective bidders through the scope of work to be done in a Thousand Street which mainly consisted of;

- Road works/Drainage Works
- High Mast Solar Light
- Solar street Lights

MINUTE NO 04/B/HBC/ KE-HOMABAY COUNT-400642–CW-RFB/A THOUSAND STREET/INSPECTION OF SITES/ 2023/2024

The team made an extensive inspection of the designated project sites, verifying the status, and the location of the works.

MINUTE NO 04/C/HBC/ KE-HOMABAY COUNT-400642–CW-RFB/A THOUSAND STREET/MATTERS ARISING/2023/2024

There were no questions raised by the end of the inspection.

This was the last site for the day, the Chief Officer Roads, Transport, Infrastructure and Public Works passed a vote of thanks to the participants for taking their time to attend the meeting.

Director Procurement informed the prospective bidders that since this is a single envelope contract, site visit certificates were to be issued at the end of the exercise. Bidders were therefore advised to collect Site Visit Certificates at the end of the exercise the following day.

The members agreed to meet at Mbita Old Town the following day at 10 a.m

MINUTE NO 04/D/HBC/ KE-HOMABAY COUNT-400642–CW-RFB/A THOUSAND STREET/ADJOURNMENT2023/2024

Day 1 pre-bid meeting was adjourned at 5.00 Pm with a word of prayer from Ms. Merceline Olala.

DAY 2: WEDNESDAY 24 JANUARY 2024

PROJECT SITES: RUSINGA OLD TOWN AND NYANDIWA

Bidders/Representatives and the Employers representatives assembled at Rusinga Old Town at 10.00 am before proceeding to the designated project sites

Bidders/Representatives present

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|--------------------------|--|
| 1. Jordan Yuan | Jiangxi Water and Hydropower Construction Group Co Ltd |
| 2. Idris Wanjala | Earth Contractors Limited |
| 3. Naphtaly Otieno | Unicom Builders Limited |
| 4. John Otieno Owuor | Sevinan Road and Bridge Construction Limited |
| 5. Rose Kweyu | Waaso Construction Ltd |
| 6. Jude Lyodizgen | H Young &Co (EA) Ltd |
| 7. Oyugi Ongere | MM Mbita |
| 8. Wan Yong Heng | China Jiangxi International Economic and Tech. Cooperation Co. Ltd |
| 9. Eugene Odhiambo | Richpam Company Limited |
| 10. Desmond Owiti | Decotec Enterprises Ltd |
| 11. Elija Kalama | Fexty Investment Ltd |
| 12. Yousouf Salim | Gesima Works and Services Limited |
| 13. Brian Mbathe | Hyavey &(Den) Ltd |
| 14. Owade Jeffry | Pinnie Agency Ltd |
| 15. Saidi Rajab | Derow Construction Co.Limited |
| 16. Owuor Shadrack | High Point Company Limited (L |
| 17. Elijah Jimmy | Sobila Construction Limited |
| 18. Yusuf Ali | Fok Holdings Limited |
| 19. Isaac Wanjala | Centerline Logistics Limited |
| 20. Shaheed Ali | Kilanguni Trading Limited |
| 21. Xiong Jiahua | Nanchang Foreign Engineering Company |
| 22. Vundi Mbwika | Changjian Construction Group Company |
| 23. Erick Ondiek | Anedis Enterprises |
| 24. Edward Muthoni | Linetop Kenya |
| 25. Charles Obondo; | Chief Officer, Housing and Urban Development, HBCG-Facilitator |
| 26. Eng. Bernad Nyobange | Chief officer Roads, Transport and Infrastructure, HBCG |
| 27. Peter Odiango | Director of Procurement and Supplies Management HBCG |
| 28. Wickliff Ogutu | Public Communications Officer, HBCG |
| 29. Renus Ogogo | Surveyor HBCG |
| 30. Marceline Olala | Water Engineer HBCG |
| 31. Chrispine Tot | Electrical Engineer , HBCG |
| 32. Eng. Elly Abongo | Roads Engineer, HBCG |
| 33. Agnes Abade | Procurement Officer HBCG –Taking Minutes |
| 34. Alice Odhiambo | Sub County Administrator, HBCG |

MINUTE NO 05/A/HBC/ KE-HOMABAY COUNTY-400642–CW-RFB
/RUSINGA/PRELIMINARY/2023/2024

The Chair person called the meeting to order at 10.20 p.m and started with a word of prayer from Mrs Alice Odhiambo Sub -County Administrator

The exercise facilitators gave brief overview of the project and the scope of work which mainly consists of;

- Road works
- Ablution Block
- Water Component
- High Mast Solar Lights

MINUTE NO 05/B/HBC/ KE-HOMABAY COUNTY-400642–CW-RFB /RUSINGA/INSPECTION OF THE SITE/2023/2024

The team made an extensive inspection of the designated project sites, verifying the status, and the location of the works.

MINUTE NO 05/C/HBC/ KE-HOMABAY COUNTY-400642–CW-RFB /RUSINGA/MATTERS ARISING/2023/2024

No concerns were raised at the end of the inspection
There being no further concerns the Rusinga Pre-bid meeting ended at 11.45 and the team proceeded to Nyandiwa Settlement area.

MINUTE NO 06/A/HBC/ KE-HOMABAY COUNTY-400642–CW-RFB /NYANDIWA/PRELIMINARY/2023/2024

The members converged at Nyandiwa Market at 1.30 pm.
There was a brief over view of the scope of work for the project which mainly consisted of;

- Road Works
- Drainage Works
- Vending Platforms
- Ablution Block
- High Mast Solar Lights

MINUTE NO 06/B/HBC/ KE-HOMABAY COUNTY-400642–CW-RFB /NYANDIWA/INSPECTION OF THE SITE/2023/2024

The team made an extensive inspection of the designated project sites, verifying the status, and the location of the works.

MINUTE NO 06/C/HBC/ KE-HOMABAY COUNTY-400642–CW-RFB /NYANDIWA/MATTERS ARISING/2023/2024

There was a question of where the Box culvert should be located. There was a suggestion to locate the box culvert near the stadium. After deliberation, it was agreed that the Box culvert

should be located in Wangapala Area to re-direct the river to its original course so as to reduce flooding of the Nyandiwa market and stadium. The rest of the drainage works to go on as planned

The team proceeded to the area Chiefs Office where a total of 19 Site Visit Certificates were issued to the following prospective bidders.

1. H Young &Co (EA) Ltd
2. Sevinan Road and Bridge Construction Limited
3. Unicom Builders Limited
4. Earth Contractors Limited
5. Richpam Company Limited
6. Nanchang Foreign Engineering Company
7. Pinnie Agency Ltd
8. Jiangxi Water and Hydropower Construction Group Co Ltd
9. China Jiangxi International Economic and Tech. Coperation Co. Ltd
10. Changjian Construction Group Company
11. Gesima Works and Services Limited
12. Derow Construction Co.Limited
13. Decotec Enterprises Ltd
14. Sobila Construction Limited
15. China Jiangxi International Economic and Tech. Coperation Co. Ltd
16. Kilanguni Trading Limited
17. High Point Company Limited
18. Waaso Construction Ltd
19. Centerline Logistics Limited

The prospective bidders were reminded that they are free to seek further clarification in writing if need be in the manner specified in the bid document.

MINUTE NO 07/HBC/ KE-HOMABAY COUNTY-400642–CW-RFB /AOB/2023/2024

The chairman of the Project Implementation committee noted that some of their proposals were omitted from the implementation plan especially the Water component and requested if the same could be considered in the Second Phase.

**MINUTE NO 08/HBC/ KE-HOMABAY COUNTY-400642–CW-RFB
/ADJOURNMENT//2023/2024**

The two day pre-bid meeting was carried out successfully and the chairman adjourned the meeting at 3.20 pm with a word of prayer from Mr. Elly Abongo.

Signed:

Charles Obondo
Ag Chair Person

Agnes Abade
Ag Secretary

Date: _____